



## APPLYING FOR GRANTS FOR FINANCIAL ASSISTANCE FOR CHRISTIAN SCIENCE NURSING CARE

### APPLICANT INFORMATION GUIDE

The Aid Fund makes grants to Christian Scientists who are relying on Christian Science for healing and receiving Christian Science nursing care, but are unable to pay for part or all of the costs of receiving that Christian Science nursing care.

**All applications are kept confidential.**

#### Eligibility for Assistance

In order to receive a grant the applicant must complete the short ***Application for Assistance (AF2)*** form. The form is available on our website, [www.csaidfund.org.uk](http://www.csaidfund.org.uk), or from a Christian Science House, a Christian Science nurse, or by telephoning the Secretary.

There is a space for you to indicate any amount you are able to contribute to your Christian Science nursing care, and on the following page a bigger box where you can share more about your need to apply for financial assistance. Please provide as much information as is relevant and do contact the Secretary with any questions.

Please read the rest of this guide for an outline of the costs The Aid Fund is able to cover.

The Financial Assistance form only needs to be completed with the initial application, or if your financial circumstances change.

#### Grants

Once it is confirmed that you are eligible for assistance, you should complete the ***Application for a Grant (AF3)*** form. This form details the amount you are applying for as a grant, after deducting the amount you are able to pay including any charges that are outside the parameters set by the trustees of The Aid Fund.

Grants can be applied for irrespective of whether you have already paid an invoice.

The amount contracted for Christian Science nursing in the UK is between the individual and the Christian Science House, Visiting Christian Science Nursing Service, or individual Christian Science nurse, depending on the care you are receiving. The Aid Fund does not get involved with this aspect of the financial arrangement, but the trustees have determined certain limits that The Aid Fund is able to grant for Christian Science nursing care. These limits have been set by the Trustees after giving due consideration to The Aid Fund's finances and the demand for assistance.

Where the Christian Science nursing care has been received at a Christian Science House or through one of the Visiting Christian Science Nursing Services, they will usually administer the process on behalf of The Aid Fund, including providing all necessary paperwork for completion.



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#### SUMMARY OF ASSISTANCE AVAILABLE FOR GRANTS

<b>CHRISTIAN SCIENCE NURSING RECEIVED IN A CHRISTIAN SCIENCE HOUSE (CSH)</b>	
Christian Science nursing (general applicant)	Weeks 0-26: 100% Weeks 27-52: 50% The above rates are a temporary dispensation, being reviewed on an ongoing basis.
Christian Science nursing (where the applicant is/has been listed in the Christian Science Journal for at least 3 years)	Weeks 0-26: 100% Over 26 weeks – subject to specific trustee review (contact Secretary)
Rest and Study	0%
Assisted Living	0%

<b>CHRISTIAN SCIENCE NURSING RECEIVED IN THE HOME</b>	
<p><b>VCSNS - A Visiting Christian Science Nursing Service (VCSNS) is able to set its fees according to its costs, fundable by The Aid Fund where applicants apply via the VCSNS.</b></p> <p><b>Private Duty Christian Science Nursing - the following maximum funding rates apply to patients receiving Christian Science nursing from a private duty Christian Science Nurse:</b></p>	
Visiting Christian Science nursing	Max. CSN hourly rate: £40/hour Max. On-call hourly rate*: £25/hour Max. daily rate: £320/24 hrs
Live-in Christian Science nursing	Max. daily rate: £320/24 hrs
Travel costs	Please contact the Secretary.
<p>*On-call rate can be charged by a Christian Science nurse for time not actively providing Christian Science nursing care but where the Christian Science nurse is still 'on duty', i.e. is needed to be alert and available in the patient's home, actively ready to respond.</p>	
<p>If the applicant requires care for a considerable period of time, by more than one Christian Science nurse, or if the travel cost is a significant part of the cost, please contact the Secretary of The Aid Fund as soon as this becomes apparent.</p>	



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If the applicant (or their proxy) is not in a position to complete the claim for the first few visits, The Aid Fund may reimburse up to £1,000 in advance of receiving the grant paperwork.

**This summary must be read in conjunction with the guidance notes.**

### GUIDANCE NOTES

#### CHRISTIAN SCIENCE NURSING CARE RECEIVED IN A CHRISTIAN SCIENCE HOUSE (CSH)

Grants may be made for Christian Science nursing care provided by an accredited Christian Science Nursing Facility (also known as a Christian Science House) in the UK.

The amount applied for as a grant must be supported by an invoice for Christian Science nursing care made out to the applicant. Where an applicant has made a payment towards the cost of their care, this will usually be applied to reduce the amount applied for as a grant. If there are charges invoiced that The Aid Fund is unable to reimburse, the applicant's payment should go to defray these costs first, and any balance of funds remaining should then be used to reduce the amount applied for as a grant.

#### WHAT CAN BE APPLIED FOR FROM THE AID FUND

The Aid Fund currently contributes 100%, for up to 26 weeks, of the unpaid balance of any invoice for Christian Science nursing care received in a CSH.

The Aid Fund is expectant of healing and all grants beyond 26 weeks are made at the discretion of the Trustees. For those requiring assistance for between 27 and 52 weeks, grants may be made for up to 50% of the unpaid balance, and beyond 52 weeks is considered on a case by case basis.

Items used in the normal course of Christian Science nursing care, including materials for cleansing and bandaging can be included in an application for a grant.

In most instances, the application for a grant for Christian Science nursing care received at a CSH will be made by the administrator of the CSH on behalf of the applicant.

#### WHAT CANNOT BE INCLUDED IN A GRANT

Personal costs such as hairdressing, telephone calls, food for visitors, etc cannot be included in the grant.

#### **If you have been listed in the Christian Science Journal:**

Where an individual is currently or has been listed in the Christian Science Journal in any capacity for at least 3 years, and is in good standing with The Mother Church, then claims may be made at **100% for up to 26 weeks.**



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If assistance is required for **more than 26 weeks** this is at the discretion of the Trustees. Such assistance can be recommended by the CSH on the applicant's behalf.

### CHRISTIAN SCIENCE NURSING CARE RECEIVED IN AN APPLICANT'S HOME

Grants for Christian Science nursing care received in the home may be made for care provided by a Journal-listed Christian Science nurse or by a Journal-listed Visiting Christian Science Nursing Service (VCSNS).

Where an applicant has engaged a Journal-listed Christian Science nurse, without going through a VCSNS, the contract for services is between the applicant and the Christian Science nurse. The Christian Science nurse will invoice the applicant directly for their services and the applicant may apply for a grant directly to The Aid Fund. All applications for grants must be supported by an invoice issued by the Christian Science nurse, showing the dates and number of hours care provided.

Where Christian Science nursing care is provided by a VCSNS, a statement of costs for Christian Science nursing care may be made out to the applicant. Applications for grants to meet the cost of a VCSNS will be administered by one of the CSHs.

### WHAT CAN BE APPLIED FOR FROM THE AID FUND

Where an applicant has made a payment towards the cost of care in their own home, this will usually be applied to reduce the amount applied for as a grant. If there are charges that The Aid Fund is unable to reimburse, the applicant's payment should go to defray these costs first, and any balance of funds remaining should then be used to reduce the amount applied for as a grant.

The Aid Fund will contribute the following amounts towards any unpaid balance, if the applicant is eligible for a grant:

#### Christian Science nursing fees

The cost of Christian Science nursing care is subject to a maximum daily rate of £320 per 24-hour period and can be claimed as follows:

#### **CHRISTIAN SCIENCE NURSING FEES –**

The Christian Science nursing rate is a maximum hourly rate charged when providing Christian Science nursing care as outline by the Scope of Services, actively providing support either with the patient, or other tasks such as meal prep, reading aloud, or when transporting a patient etc.

- Maximum Christian Science Nursing hourly rate of £40.00 per hour or part thereof
- The overnight on-call duty rate has been replaced by the on-call rate (see below).

#### **ON-CALL FEES –**

The On-call rate is a maximum hourly rate charged when not actively providing Christian Science nursing care but where the Christian Science nurse is still 'on-duty', i.e. needs to be alert and available in the patient's home, actively on-call and ready to respond to any need, but not actively providing practical care at that time. This rate can be charged day and night for those



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periods when the Christian Science nurse is needed by the patient to be ready to respond – i.e. over night if the patient requires this alertness to respond. Where a patient then needs Christian Science nursing care, the time whilst providing this is then charged at a Christian Science nursing rate (see above).

- Maximum On-Call hourly rate of £25 per hour or part thereof
- The overnight on-call duty rate has been replaced by the on-call rate

#### OVERALL CS NURSING FEES AND ON-CALL FEES

- There is a Maximum Daily rate per 24 hours of £320 (per CSN).
- If the applicant requires care for a considerable period of time, or by more than one CSN, TAF asks that the CSH/VCSNS/CSN contact the secretary of TAF as soon as this becomes apparent (who will apply to the TAF trustees for special approval).

ALTERNATIVELY – for **LIVE-IN CHRISTIAN SCIENCE NURSING CARE** -

- There is a Maximum daily rate for 24 hour live in care of no more than £320 per 24 hours (per CSN), where this is charged as a daily rate.

**If the Christian Science nurse is trained or training but not yet listed in the Christian Science Journal, please contact the Secretary.**

**Any invoiced amount in excess of £320 per 24-hour period will not be able to be the subject of a grant from The Aid Fund and the applicant should consider how else these costs may be paid.**

#### Travel and other expenses

Where Christian Science nursing has been received in the home, grants may also be available for the cost of travel, travel time and accommodation. Please contact the Secretary for details.

#### Other

Items used in the normal course of Christian Science nursing care, including materials for cleansing and bandaging can also be included in an application for a grant.

#### WHAT CANNOT BE INCLUDED IN A GRANT

Higher rates for care, including increased rates for care received on evenings, weekends, public holiday, etc, will not be considered by The Aid Fund, and are a matter between the applicant and the service provider. Personal care costs such as hairdressing, telephone calls, food, etc cannot.

#### KEY – TO ABBREVIATIONS

CSH	- CHRISTIAN SCIENCE HOUSE
VCSNS	- VISITING CHRISTIAN SCIENCE NURSE SERVICE
CSN	- CHRISTIAN SCIENCE NURSE
TAF	- THE AID FUND
CSJ	- CHRISTIAN SCIENCE JOURNAL